

# PTO Meeting Minutes

## January 13, 2022

**In Attendance** - Melissa Carrodo, Sam Kreiser, Chrissy Snyder, Jerissa Warfel, Dr. Scott Keddie, Bonnie Martin, Caroline Lovett, Lindsey Graham

**Call to order** - The meeting was called to order at 6:45pm by Sam Kreiser (Co-President)

### 1. **Approval of Minutes** - Melissa Carrodo

A motion was made to approve the minutes by Jerissa Warfel. The motion was seconded by Chrissy Snyder.

### 2. **Treasurer's Report** - Christine Snyder

- a. Expenses - two checks went out in December. Winter Wonderland (\$97.58) and Penn Manor Education Fund (\$100)
- b. Income - Lifetouch (\$635.78) and Box Tops (\$64.70)
- c. The bookfair check will be written when we get the report.
- d. Lifetouch usually goes into the principal fund. Chrissy will reach out to Alicia to see what was done in the past.

### 3. **New business**

- a. Girls on the run
  - i. A parent is interested in running it. Caroline Lovitt volunteered to be involved. Dr. Keddie will reach out and try to get it started for the spring. The run is held May 21st at F&M.

### 4. **Old Business**

- a. Sharing the warmth
  - i. Sam will reach out to see how it went. There was nothing left on the playground the following day.
- b. Game night and movie night
  - i. Outdoor movie night is feasible for the spring.
  - ii. Jerissa suggested Phantom Power for a location for a movie night
- c. Tiles

- i. Dr. Keddie suggested we wait to see how many more we get this year before we plan what to do with the tiles.
- ii. Dr. Keddie is looking for someone to work on it and thinking of ideas for locations
- iii. Chrissy talked to Square One and has ideas for hanging the tiles in a non-permanent manner.
- iv. Tiles will be continued for this year.
- v. Ms. Fausnaught has all the materials needed. March 4th is the order deadline. Orders will arrive by Mother's Day.

## 5. Upcoming Events

- a. Yearbook - Bonnie Martin
  - i. A chair is needed for next year.
  - ii. Yearbooks will be on sale Jan 31-Feb 11, online and paper will be accepted. Payment must be in form of check or money order.
  - iii. 75% of the sixth grade information has been entered, pictures are entered
  - iv. Cost will have to go up next year
  - v. We'll have to look at the contract for next year in the spring. It would be helpful to look over the contract with Bonnie's guidance.
- b. Square 1 - Chrissy Snyder (see above)
- c. Upcoming Fundraising - Chrissy Snyder & Jerissa Warfel
  - i. Penny Wars will be held in February (2/1 - 2/11). The winning grade will be announced on 2/14. Dr. Keddie confirmed that a pizza party as a prize complies with current protocols. Alternatives will need to be offered for those with dietary restrictions. Bonnie suggested a movie day.
  - ii. Spiritwear fundraiser will be held in March with B&T.
  - iii. Easter candy sale with Meisse or Groff's. Jerissa is looking into it.
  - iv. Sub sale will be held in May. Drive through pick-up on May 13th with Fun Run.
  - v. Fun Run will be held on May 13th. There will be a meeting this Sunday, January 16th at 2pm to begin planning. Shannon will walk through what was previously done.
- d. Talent Show- Heather Fellenbam

- i. Dr. Keddie relayed Mrs. Fellenbaum's concern with large numbers in cafeteria
  - ii. There is potential for the talent show to be held outside.
  - iii. Dr. Keddie suggested portable speakers with mic to use for this event and future events. He will be sending product suggestions to Sam for review.
  
- e. Scholarship- Chrissy Snyder
  - i. Chrissy has the paperwork for the scholarship. The high school guidance counselors will put the applications out to students and get us the submissions.
  - ii. Once submissions are in hand, the committee will review submissions and decide on the recipient.
  
- f. 6th grade graduation- Lindsay Graham
  - i. Sam answered Lindsay's questions in regards to what graduation typically looks like
    - Graduation was outside last year. If held outside this year, it was suggested that a few dates are planned in case of rain. Potential dates are May 31, June 1, or June 2.
    - There is a video with photos of students (younger and present).
    - Gifts are given to 6th graders. Cinch bag worked well last year and previous years..
    - After graduation, students go to Conestoga Pool (last year Millersville Lions Pool). Parents donate time, supplies, and money for food for the pool party.
    - PTO doesn't host the event. PTO makes a gift to the 6th grade class.
    - The principals typically purchase tshirts for the sixth graders.
    - Coordination of dismissal times, etc. should be done with Mrs. Ragland.
  - ii. Lindsey suggested that each committee puts together a folder or handbook for future chair use.
  
- g. End of year picnic- Adam Zurn
  - i. Sam will reach out to Adam Zurn for updates.
  - ii. Chrissy Snyder rented an ice cream truck for the event.
  - iii. The end of year picnic will be held on Friday, May 6th.

- h. Field Trip
  - a. Jerissa shared that the Fulton may not be able accommodate us due to covid, quarantines, rescheduling previously cancelled shows, etc.
  - b. Dr. Keddie shared that all students would need to wear masks.
  - c. Jerissa will reach out to her contact at the Fulton to get a definitive answer.

## **6. Open PTO Positions**

- a. President will be needed for 2022/2033 school year
- b. Yearbook chair
- c. Movie night chair
- d. Game night chair
- e. Santa Shoppe/Winter Wonderland

## **7. Teacher's Report**

- a. Caroline Lovett reported that students were really excited about all the events we've been able to hold this year.

## **8. Principal's Report**

- a. Dr. Keddie is looking into Biztown for next year. Since we're a small school, we'd have to team up with another school. This is through Junior Achievement.
- b. Dr. Keddie expressed a need for playground equipment. Discussed increasing the budget next year, he will report the estimated cost increase.
- c. Dr. Keddie expressed some concerns with Lifetouch. Issues have come up for several years across the district.

Meeting was adjourned at 7:45pm by Sam Krieser (Co-President)

Minutes submitted respectfully by Melissa Carrodo, PTO Co-Secretary.

Our next PTO meeting will be held 02/10/2022 at 6:45 pm.