

PTO Meeting Minutes

December 09, 2021

In Attendance - Jennifer Lindeman, Melissa Carrodo, Brandy Derr, Laura Shenk, Megan Miller, Dr. Scott Keddie

Call to order - The meeting was called to order at 6:50pm by Brandy Derr (Co-President)

1. Approval of Minutes - Melissa Carrodo

- a. A motion was made to approve the minutes by Jen Lindeman. The motion was seconded by Brandy Derr.

2. Treasurer's Report - Christine Snyder

- a. Income - Spirit wear was \$256.08, Bookfair was \$3,282.81
- b. Expenses included dinner for hospitality (\$286.00) and cash box for the bookfair (\$100.00).

3. Old Business

- a. Winter Wonderland - Maribeth Zurn
 - i. Winter Wonderland was a success. Community feedback was positive. There was a good turn out. Dr. Keddie reported that parents appreciated that it was outdoors, laid back, and no cost.
- b. Spiritwear - Chrissy Snyder
 - i. There are backorders that still need to come in.
 - ii. We will be going back to B&T for the next spiritwear order.
 - iii. We profited \$256.08
- c. Book Fair - Jerissa Warfel
 - i. HUGE SUCCESS in so many ways!
 - ii. Gross Sales broke all-time record at \$5,977.86.
 - iii. Conestoga Elementary earned approximately \$2,600. This will be confirmed by 12/21 when financial reports are finalized. We are waiting for final return inventory numbers.
 - iv. Students spent \$728.27 using their e-wallets.

v. Fabulous volunteer attendance for setup and for all of the shifts on Friday when the classrooms visited. Monday and Tuesday were as expected with fewer volunteers, although we did have new faces stop-in to help out unannounced which was great!

vi. Positive feedback on teacher preview & sweet treat station.

vii. 18 sample posters were given away to lucky winners and a \$10 gift card to Pine View Dairy was awarded to the winner of the “count the paws” contest. Every student who attended the book fair on Friday received a “squishee”.

viii. A few issues to address for the next book fair (Dr. Keddie reported wifi issues). Overall, staff/students/parents seemed very pleased about this year’s experience.

d. Parent/Teacher Conference Dinner - Jerissa Warfel/Chrissy Snyder

i. Dr. Keddie and Mrs. Miller reported that it was delicious.

4. Upcoming Events

a. Yearbook - Bonnie Martin

i. We are waiting for the link for the pictures

ii. The survey for the sixth graders will go out soon.

b. Square 1 - Chrissy Snyder

i. Deadline to get everything back to the company is March 4th.

c. Upcoming Fundraising - Chrissy Snyder & Jerissa Warfel

i. Fundraising - “Cruisin’ For Conestoga”

- May 13th (Early Dismissal Day)
- This is a large, team fundraiser with many helpers needed to head specific tasks such as apparel (sponsors/shirts), letter drive/outreach, day-of activities (DJ, photo booth, cooler crew). There is something for everyone no matter how much or how little time/flexibility you may have.
- Planning meeting Sunday January 16, 2022 - Time/Place TBD/2 hours. I will have Carol post a flyer to the blog prior to holiday break, followed up by a reminder once we return. This should be

FUN. We are looking to make this event unique, creative and an event the kids will want to bring back year-after-year. And, of course, make some \$\$\$ for our school.

- Mrs. Miller suggested adding a link for donations to send out to families. Her daughter's school used a site called Fundley.

d. Sharing the Warmth

- i. The Lioness Club will be decorating the school playground with new hats, scarves, and gloves.
- ii. Students can pick up their winter gear beginning at 1pm on 12/9/21.

5. Open PTO Board Position

- a. President will be needed for 2022/2033 school year
 - i. Sam Kreiser is stepping down at the close of the year. This is Brandy's last year since her son is in 6th grade. A President will be needed for next year.

6. Teacher's Report

- a. November and December were busy. Mrs. Miller reported the food was great for conferences. The teachers appreciated it very much.
- b. The students appreciated Winter Wonderland and Book Fair.

7. Principal's Report

- a. Field Trips are back on. There is still an issue with nurses. Second grade is currently planning a trip to Hershey Zoo.
- b. Toner supply issue should come to an end in January
- c. Positive comments from families at the Winter Wonderland. There was a lot of help to set up and tear down.
- d. No issues for Parent Teachers conferences, it went smoothly. The week before Thanksgiving worked well. Virtuals will continue to be offered.
- e. Dr. Keddie has asked teachers if they have any needs for PTO money.
 - i. Dr. Keddie suggested a new portable speaker set. It would be useful for Cruisin and other outdoor events.
- f. Penn Manor Track and Field Day is Fri. May 20th, rain date May 27th.
- g. Lunch to Learn will start in January.

Minutes submitted respectfully by Melissa Carrodo and Jen Lindeman, PTO Co-Secretaries.

Our next PTO meeting will be held 01/13/2022 at 6:45 pm.