

PTO Meeting Minutes

October 08, 2020

Call to Order: The PTO meeting was called to order at 6:46 pm by Conestoga PTO Co-President Samia Kreiser.

In Attendance: Mrs. Baker, Maribeth Zurn, Brandy Derr, Samia Kreiser, Christine Snyder, Alicia Ressler, Bonnie Martin, Debbie Adams, Amber Rivera, Jen Kleinhans

1. Approval of Minutes- Colleen Reynolds

- a. Bonnie Martin-Change needs to be made under yearbook; teachers need to take pictures because parents are not allowed in the building due to Covid-19.
- b. Motion to approve minutes was made by Samia Kreiser, seconded by Maribeth Zurn, none opposed.

2. Treasurer's Report- Alicia Ressler

- a. No deposits
- b. Teacher Classroom support- \$993.98 for extra supplies due to Covid-19
- c. Teacher Beginning of the Year checks- \$1,450.00
- d. Playground- \$267.29 for extra supplies/games
- e. Total expenses were \$2,651.27
- f. Checking Account balance- \$3,754.84
- g. Money Market balance- \$31, 329.57

3. Events

- a. Samia Kreiser emailed all past chairs and committee members from last year. Ways to Help Spreadsheet was shared with chairs
- b. Pumpkin Decorating Contest- Chrissy Snyder
 - i. Some submission have been received
 - ii. Mrs. Baker will send out a reminder and post on blog to have submissions in by 10/23/20.
 - iii. All submissions will be numbered to make it anonymous and make voting easier. Pictures will be posted in the school for the students to vote.
 - iv. Winner will be picked on 10/30/20.
- c. Yearbook- Bonnie Martin
 - i. 32 people voted and a cover winner was picked. First place and front cover winner is Jade Durborow and second place winner is Kylee Adam. Winners were not notified yet. The 2nd place winner will have their submission featured on the back page.

- ii. Will try to have more online sales of the yearbook to minimize money handling.
 - iii. Bonnie emphasized that teachers need to take pictures. Maribeth Zurn will see if aides can be utilized as photographers as well.
 - iv. Mrs. Baker presented the idea of having 6th graders be photographers. She will speak to the 6th grade teachers.
- d. Book Fair- Tori Capoferri
- i. PTO was given several options on hosting a fall book fair but was only given one day to respond.
 - ii. It was decided that it would be best to host the Book Fair online. More updates to come.
- e. Hospitality- Jen Stipe
- i. Parent teacher conferences will be held in November as usual but will be virtual.
 - ii. The PTO is trying to find a way to still provide the teachers with a meal during this time.
- f. Boxtops- Brandy Derr
- i. Flyers went out and the collection date is 10/24/20.
 - ii. Mrs Zurn will send the boxtops home with Brandy Derr's son as she has done in years past.
 - iii. Parents may continue scanning receipts.
- g. Recess Running Club- Jennifer Hickey
- i. As there is no way to safely hold this event, it will be put off until the spring. If the event is still not possible at that time, it will be on hold until next year.
- h. Game Night
- i. This event will also be put off until next year for safety reasons.
- i. Fundraising- Chrissy Snyder
- i. Spiritwear- sale is currently going on now. There will be another held in the Spring.
 - 1. Chrissy spoke to her contact, Joanne. There have only been a few orders so far.
 - 2. Flyer were not sent out and will be sent home ASAP.
 - 3. Reminder flyers will be sent out.
 - ii. Auntie Anne's
 - 1. They do offer fundraising. Chrissy is going to look into the details. Maribeth knows someone who works for them and will forward the contact information.
 - iii. Gertrude Hawk

1. Chrissy is going to look into the details so the PTO can choose which fundraiser to do. Debbie Adams has set this up in the past and remembers that they need to set up by mid-November.

j. Assemblies

i. Forgotten Friends Sanctuary

1. They received a lot of donations during Covid-19 and are giving out 45 grants. Chrissy applied for one and was accepted. This means they will hold a free assembly for the school, either in person or virtually.
2. All were in agreement that it would be more fun for the kids to hold the assembly outside so they can see the animals in person. Would be best before or after PSSA testing (last two weeks of April).
3. Chrissy will reach out to find out if there can be a rain date and if the assembly could be switched to virtual, if needed.

ii. Virtual Rainforest Tour

1. Will be shown in November for both Group A and Group B students

iii. Electric Company

1. Free assembly that will also be held in November. This was scheduled to happen last year but had to be postponed due to Covid-19.

k. Movie Night

- i. Will possibly be held outside in the Spring.
- ii. Will need to rent or borrow a projector and a screen.
- iii. The public library used to rent these out. Maribeth Zurn might have a lead as well. Will discuss more as Spring approaches.

l. Santa Shoppe- Maribeth Zurn

- i. Maribeth Zurn is unable to chair the event this year.
- ii. Everyone agreed that the "magic" would be lost by hosting this event virtually.
- iii. Maribeth Zurn presented the idea of hosting a Drive-Thru Light show at the school instead. All attending thought it was a great idea.
- iv. Chrissy Snyder knows Santa and Mrs. Claus. She will reach out to them to see if they are available.
- v. PTO will give out cups with a packet of cocoa and a candy cane at the end.

- vi. Sam Kreiser will chair the event but will need many helpers to support her.
- vii. Tentative date for the event is 12/05/20 and will start at dark.
- m. Talent Show- Heather Fellenbaum
 - i. There are 3 different ways it can be held;
 1. Virtually
 2. Outside
 3. In school for students only
 - ii. Mrs. Fellenbaum is willing to run the talent show whichever way works best.
 - iii. More updates to come as Spring approaches.
- n. Scholarship Fund- Alicia Ressler
 - i. No change is needed.
- o. Garden Club
 - i. Will also not be able to be held as only students, staff and teachers are allowed in the garden and cafeteria. Will re-evaluate in Spring if things change.
- p. 6th Grade Graduation- Samia Kreiser
 - i. May be held in the school and streamed for parents.
 - ii. Will re-evaluate as the school end approaches.
- q. End of School Picnic
 - i. Adam Zurn is interested in chairing this event again.
 - ii. It is unknown at this time if it will be held. Will re-evaluate as the end of the year approaches.

4. Misc

- a. Bonnie Martin asked if more supplies are needed as the students are transitioning back into school.
 - i. Mrs Baker feels as though the only extra supplies the school may need is playground equipment (balls, etc).
 - ii. Maribeth Zurn will need more pediatric masks. They will reach out to the district to see if they will provide them.
 1. Bonnie Martin recommended that the school reaches out to "Lancaster Masks" as they have donated masks and money to schools already.
 2. The PTO recommended reaching out to parents to see if any would be willing to donate. Some parents have expressed an interest in donating masks.
 - iii. Ways to Help form will be going out to parents.
 - iv. Brandy Derr has not heard back from her contact regarding the Giant School Rewards. She will reach out again.

- v. Bonnie Martin commented that Weis has a program. Brandy Derr will look into it. Update to follow.
- vi. It was suggested that we post on the blog and PTO Facebook page the reasons why PTO needs to raise money. Parents need a better understanding of what the PTO provides to the school.

5. Teacher's Report- Mrs. Zurn

- a. The teachers are extremely appreciative of the extra supplies the PTO has supplied.
- b. Things are going well and everyone is finally finding their rhythm.
- c. Students seem happy and you can tell they are smiling.
- d. With an amazing team effort, things seem semi-normal.
- e. School is off to a great start!

6. Principal's Report- Mrs. Baker

- a. She reiterated that students are happy.
- b. Everyone is looking forward to the upcoming virtual assemblies.
- c. Good start to the school year!

Meeting was adjourned at 7:53 pm.

The next meeting will be held virtually on November 12, 2020 at 6:45 pm. Hope to see you there!

Respectfully submitted by Brandy Derr, Conestoga Elementary PTO Co-President.